

AGENDA

Meeting of the Interim Committee of the International Adventure Racing Association.

Wednesday, 31 January 2024 @ 19h00 GMT held on Zoom

Attendance

1. Cormac MacDonnell, Chair
2. Marijn Edelenbosch, Organisation
3. Lisa de Speville, Admin
4. Alen Pujol, Comms
5. Alex Provost, assistant
6. Adrian Crane, Membership
7. Samuel Eloy, Media
8. John Harris, Media
9. Damon de Boor, assistant

Apologies

Ross Philipps
Dana Jahn Odvody
Warley Costa

AGENDA

1. Welcome / Conflict of Interest Declarations

- All welcomed the second meeting of IARA in 2024.
- Cormac declared that he works for a sport agency in Ireland
- Damon indicated that he participates on a ARWS non-exec Committee (voluntary capacity)
- Alen is the coordinator of the ARWS South American Regional Series.
- Adrian is the Head Referee for ARWS.

All agreed that there were no conflicts of interest in these roles.

2. Minutes last meeting / review and adopt

- Proposed: Marijn Edelenbosch Secoded: John Harris. Minutes Adopted
- Group agreed that minutes will appear on the IARA website.

3. Comms & Media WG Updates and decisions

- Website, FB, Insta: In progress and moving swiftly. John got the website structure established and Lisa and Samuel have been adding content. Committee to send photos to Lisa.
- Logo: Open competition created some good interest but not many entries. WG to pursue another approach to develop a logo over the next few weeks.
- Introduction Letter: On hold until the website and other communication components are in place.
- For information: Brian Gatens / Darkzone Podcast has extended an invitation to IARA to speak about the new IARA when we are ready.

4. Membership WG update and decisions

- Warley will take up the group lead role in conjunction with Marek.
- WG have developed an outline plan to develop and test the membership process for the new member associations and introduce this during the year.
- Proposed framework will be brought to the committee for approval when developed.

5. IARA Suggestions Survey / Projects to progress in 2024

- Marijn circulated survey to everyone to get input on projects that could be progressed in 2024
- Number of suggestions were made and all were reviewed at the meeting and a number were identified for further investigation including
 - Safety Guidelines
 - AR Rules & Refereeing Policy
 - Environmental Guideline
- Adrian agreed to start work on looking at AR Rules that are being applied in different countries. Marijn and Lisa agreed to work with Adrien. WG to start on this.
- Lisa to speak to Clement about furthering the Environmental guidelines and others to be co-opted.
- Safety Guideline to be discussed at the next meeting.

6. Other Items

- Proposed Committee Meeting Schedule (Monthly) - Dates Below
- Working Groups Procedure: WGs are asked to submit an update of their activities to Lisa ahead of monthly meetings.
- Organisation Policies and Procedures: Operations Work Group to start work on this. Decision making process to be included in this document. This document will be a live document.
- Open meetings during the year: Lisa / Cormac proposed that a few IARA Committee meetings could be open for AR people to join during the year. National organisations and individuals can submit items for the meeting agenda in advance for discussion. All agreed that this was a good idea and could be tried during the year. Date to be considered at the next meeting.

7. Meeting Summary

Action	Who	When
Committee to send photos to Lisa.	All	This Week
Lisa to upload minutes from meeting 1 and 2 2024 to website	Lisa	After next meeting
Website in progress towards go live by mid/end Feb	Comms WG	End of February
Pursue Logo development through Graphic design contacts.	Comms WG	End of Feb
New Work Group on Rules & Refereeing Policy to commence.	Adrian	End of Feb
Clement to be approached about Environmental Guidelines / project to progress	Lisa	Jan / Feb
Topic of Safety Working Group to be discussed at next meeting.	All	End Feb
Operations Working Group to start meeting and start operations manual	Operations WG members	Feb
Open meeting to be hosted in a few months. To be agreed at next meeting	All	Feb

8. **NEXT MEETINGS:**
- Wednesday, 28 February 2024 @ approx 19h00 GMT**
 - Wednesday, 27 March 2024 @ approx 19h00 GMT (OPEN MEETING)
 - Wednesday, 24 April 2024 @ approx 19h00 GMT