MEETING MINUTES

IARA Steering Committee 2026

Date : Thursday, 25 June 2026 @ 19h00 GMT held on Zoom

Attendance

1. Ross Philips, Chairperson (UK)
2. Lisa de Speville, Admin (South Africa)
3. Alen Pujol, General-Membership (Uruguay)
4. Wayne Leek, Media & PR (Canada)
5. Jose Rivas - General (Spain)
6. Cormac Mac Donnell, General - Projects (Ireland)

Apologies:

- Mike Garrison - General (USA)

1. **Conflict of Interest Declarations**
   No conflict of interest reported.

2. **Minutes last meeting / review and adopt**
   - Minutes from May, as recorded by Gemini, have been adopted.

3. **Junior AR World Champs**
   - Cormac and Wayne met with the race organisers and ARWS (Heidi) last week.
   - Race production is very much in hand with operations, logistics, media, campsite etc.
   - Cormac and Wayne have provided input on the course design and practical elements like the maps, facebook and schematic diagram.
   - It seems like teams have received sufficient communications from the event regarding logistics to aid their travel arrangements. Cormac/Wayne to check in on Q&As received by the event.
   - We have no doubt it will be a great event. It is important that it is also a great race with a course that is Championship worthy.
   - IARA will share content from the JARWC on our socials. Wayne will be on site too.

4. **Membership**
   - Switzerland has established an organisation. As they are ready, they will enter IARA's membership process (interview, documents, assessment).
   - Tajikistan has reached out about developing AR in their country.

5. **Calendar Project**
   - Members were notified by whatsapp (Member group) about the calendar (through a letter) and have been invited to submit their events.
   - Queries received included:
     i. Must only one person from the organisation submit events?
     ii. Must they submit all of their events or just specific distances?
   - A formal letter from the General Secretary needs to go out.

- Jose is consulting with Andy about how to maintain and manage the calendar.
- The aim is for the calendar to launch at the end of July 2026.
- A media release and social announcements will be required.

6. Finance

- Communication was sent by our Finance Officer (Mike) to countries regarding membership fees. Funds have been received from Denmark, Ireland and USA.
- These funds enable IARA to cover base costs like annual company registration.

7. Tasks

- Adverts for volunteers were shared on our socials at the end of March.
- For now we are focused on:
    i. Fundraising (membership fees)
    ii. Event Calendar: Jose and Cormac to drive the first phase of the Calendar project through information gathering and scope definition and to report back at next meeting
    iii. Membership
    iv. Junior AR World Champs
- In June / July we can look at adding Safety and Resource Hub, which were our other two focus projects.

8. General

- Lisa and Cormac to do an edit of the Membership Guidance documents.
- Now that Lisa and Ross are 'back', note to chat about the International Orienteering Federation (see April minutes).
- Special meeting to be scheduled around various video content elements:
    i. IARA update together with updates/news from various member countries
    ii. Specific theme, short-format video contributions as a 'conference'
    iii. Mixed-topic content, short-format video contributions as a 'conference'
    iv. Panel discussions
    v. AR in Motion film festival (encourage AR film submissions)
- Ross and Cormac to look at the next Tasks from the six identified at the beginning of the year.
- Discussion needs to be had around our social media plans. Do we post weekly just because it is the thing to do? Do we post only when we have something to share?

- **NEXT MEETING:** Wed, 15 July 2026 at 19h00 GMT